BUSINESS STUDENT · LICENSED PILOT

Vivian Zhang

Waterloo, ON · (647) 616-2947
vivianpnzhang@gmail.com
linkedin.com/in/vivian-pn-zhang · **vivianpnzhang.ca**

EDUCATION

Wilfrid Laurier University - Lazaridis School of Business & Economics — Sept 2026 – Apr 2030 (Expected)
Honours Bachelor of Business Administration (BBA)

Dr. Norman Bethune Collegiate Institute - Toronto, ON — Sept 2023 – June 2026
Ontario Secondary School Diploma, completed in 3 years

EXPERIENCE

Business Analysis & Accounting Assistant (Co-op) - EATABLE Popcorn Inc. — Sept 2025 – Jan 2026

- Authored standard operating procedures (SOPs) that standardized daily operations for a gourmet snack brand sold in 600+ retailers across Canada and the U.S.
- Mapped and streamlined internal workflows, building a task-tracking system in Excel that gave the team one view of deadlines and owners
- Conducted business analysis on costs and sales data to help founders evaluate new opportunities

Warrant Officer - Royal Canadian Air Cadets, 110 Blackhawk Squadron — Sept 2021 – Present

- Supervise and mentor a team of 30 instructors delivering training to 200+ cadets, coaching them to strengthen lesson delivery
- Prepare and deliver lessons on advanced aviation subjects
- Fundraised $4,000+ personally for the air cadet program

Glider Pilot & Staff Cadet - Borden Cadet Flying Site — Aug 2025 – Present

- Run weekend flight operations that put ~90 cadets in the air every weekend
- Pilot the Schweizer 2-33A glider, briefing passengers and maintaining official flight records
- Training toward a familiarization pilot rating to fly cadets on introductory flights

CanSkate Assistant Coach - Scarboro Figure Skating Club — Feb 2024 – June 2026

- Coached young skaters across multiple skill levels, partnering with head coaches to run 2+ sessions per week

LEADERSHIP & ACTIVITIES

Outreach & Business Team - FIRST Tech Challenge Team 25049 BudJetTech — 2025 – 2026

- Qualified for the FIRST World Championship (May 2026), placing 49th in the Goodall division
- Helped win the Inspire Award (3rd) at Ontario Provincials, FTC's top award for overall team excellence
- Organized 90+ outreach and volunteering events reaching 2,000+ students to promote FIRST and STEM

First Year Representative - Laurier Asset Management Association — Sept 2026 – Present

- Help Laurier students explore asset management through hands-on learning, competitions and mentorship
- Act as the main link between first-year students and the executive team, onboarding new members and promoting events
- Assist in running LAMA's high school stock pitch competition

First Year Representative - Asian Students in Business — Sept 2026 – Present

- Help students grow professionally, connect culturally and explore new opportunities
- Support the Executive VP on strategic initiatives and coordinate communication between portfolio VPs
- Plan and deliver panels, workshops and networking events alongside portfolio teams

AVIATION, AWARDS & SKILLS

Licences	Private Pilot Licence, Aug 2026 (earned in 49.7 hours) · Glider Pilot Licence, Aug 2025 · 68.2 flight hours · Category 1 Medical
Summer Training	Power Pilot Training (CTC St-Jean) · Glider Pilot Training (CTC Trenton) · Aviation Technology & Aerospace (HMCS Quadra)
Awards	Royal Canadian Legion Medal of Excellence · Air Cadet Service Medal · Flying Scholarship · Gliding Scholarship · 2nd Best Commander, March On 2025 · Best Rifle Drill Team Member · Best Dressed Cadet (uniform & dress standards) · FTC Inspire Award, 3rd
Certifications	National Lifeguard · Standard First Aid & CPR-C (Lifesaving Society) · Aquatic Fitness Instructor (WaterART Fitness)
Languages	English (Native) · Cantonese (Fluent) · Mandarin (Proficient)